

Directors' Meeting Minutes December 2022

December 15, 2022 / 7:00 PM / Virtual Meeting Only (Zoom)

OPENING- Meeting began at 7:02 pm

- Pledge of Allegiance & Moment of Silence
- Roll Call- **Directors Present: President-Rob Renode, Vice President-Matt Sulock, Treasurer-Dawn Wolset, Secretary-Jessica Knoll, Julie Renode, Adam Kochanski, Seth Napoli, John Wolset, Heather Napoli, Kathy Plebani, Colleen Rini.** **Directors Not Present: Michael Klapac.**
- Greeting – Rob
- Public Comment- none
- Approval of the Minutes for November 2022- *Jessica motioned to approve the November 2022 minutes as posted and presented, Dawn 2nd. Motion Passed Unanimously.*
- Treasurer's Report (Financials posted on website)– Dawn noted that the financials are online and asked if there were any questions, to which, there were none.

OLD BUSINESS

- Electronic Votes since last meeting- none
- Speed Bump update – Adam- no updates from Adam, but Rob reminded everyone to attend our weekly budget meetings as we have been discussing speed in depth.
- Status of Leslie Lane/Security – Adam notified everyone that the security Access installation will begin this coming Wednesday.
- Status of Leslie Lane Pool - Seth- no updates
- Budget Meetings/Process – Dawn mentioned that she just has a few things to go over with Adam before the next meeting, and Adam reminded everyone that week 4 is coming up and for all those assigned to please get their numbers ready. Colleen asked when we will send out the budget notice, and Rob explained possible timelines, but basically, once we vote on the budget, we will send it out, and give 30 days for it to stand then it officially goes into effect. Hopefully we will get the budget vote complete in January.
- Other old business?- none

DIRECTORS' & COMMITTEE REPORTS

1. Communications & Marketing - *Colleen motioned to spend \$1,045.00 on the printing and mailing of the newsletter, Julie 2nd. Motion Passed Unanimously.*
2. Recreation - Julie recounted events that happened in December including the Christmas ornaments paint night on Dec 1st, the adult Christmas party with a lot of fun games and prizes on Dec 2nd, Breakfast with Santa on Dec 4th with 44 children rsvping and 37 attending. Coming up on Jan 12th is a snowman paint night.
3. Pools - Seth had nothing much to report other than a few repairs and improvements they are trying to work on in the budget planning process.
4. Maintenance - John spoke of normal routine maintenance, including cleaning the clubhouse & bathrooms, setup and clean up from rentals, cleaning up trash around the development, and taking all trash to the transfer station. There was a tree that fell across Robertson Rd and it was cut up and removed. All of the electrical outlet and light switch covers were replaced in the clubhouse. Salting and plowing was done as needed throughout the month.
5. Asset & Project Management - Michael- Not present
6. Compliance & Controls – Heather- no updates

7. Building & Planning - Katherine reported 1 permit issued for a yard sale. 1 permit for removal of dangerous trees was not needed.
8. Roads - Adam had not much to report besides continuous plowing as needed and budget planning for paving projects such as at the clubhouse, Yellow Run Rd, and Cross Run Rd.
9. Enforcement – Adam reported 2 stop sign violations, and 1 citation issued for dog off leash. He has also been working on the budget with different options & suggestions that have been discussed during budget meetings. The enforcement vehicle did get striped and signage was applied. On a side note of that, we do still have an open permit with the township for our entrance signs and we are working on completing this task over the next few months. The location of the sign at the main entrance will need to move. More research will be done to try to prevent that.
10. Operations - Collections update - Adam reported 604 in good standing with a \$0 balance. 13 accounts in good standing on payment plans, and 31 accounts that owe this current year's dues or less.

NEW BUSINESS

1. Correspondence - A Thanksgiving card was sent to us from Mary Ann Szwei who used to work in the office. Rob asked that Trish send her a Thank You card. It is so nice of her to always think of us.
2. Other new business - There was no official new business to discuss, although Mario and Adam discussed the time needed to analyze the reports from the speed signs. Adam reminded him that we already decided 5-10 hours a week would be appropriate for this task.

Meeting Adjourned - Motion: Adam - 2nd: Matt at 7:57pm